

# Mutual Recognition Act 1992 – Section 19 Notification to Local Registration Authority

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This form contains information material to notify the VGCCC of the commencement of employment in Victoria under the Australian Mutual recognition agreement for a gaming industry and casino special employee's licence. Participating jurisdictions consist of New South Wales, South Australia, Tasmania, Australian Capital Territory and Northern Territory.

## How to apply

This is an interactive PDF form which allows you to:

- complete the form using a computer or tablet
- save your progress and continue at a later time
- print the completed form to sign and return.

You are still able to print the form and complete it by hand if you prefer.

This form has been designed to be completed using the free Adobe Acrobat Reader software. To download this free software, please [visit the following link](#) or search for the free "Adobe Acrobat Reader" on your devices app store.

**This form may not function as intended if you use any other software.**

## Send notification via email to:

[contact@vgccc.vic.gov.au](mailto:contact@vgccc.vic.gov.au)

## Need help?

For more information on how to apply for a gambling licence or permit:

- visit the Victorian Gambling and Casino Control Commission (VGCCC) website at [vgccc.vic.gov.au](http://vgccc.vic.gov.au)
- telephone the VGCCC on 1300 599 759
- email the VGCCC at [contact@vgccc.vic.gov.au](mailto:contact@vgccc.vic.gov.au)

## Privacy Policy

The VGCCC is committed to responsible and fair handling of personal information consistent with the *Privacy and Data Protection Act 2014* and its obligations under the *Gambling Regulation Act 2003* (the Act).

## Confidentiality Provisions

Information provided in your application must not be disclosed by the VGCCC or its staff to someone else, except for the purposes stated in Part 1, Division 6 of Chapter 10 of the Act. Go to [vgccc.vic.gov.au](http://vgccc.vic.gov.au) to access this Act.

# Introduction

Under the *Mutual Recognition Act 1992*, an employee from one Australian state or territory may be deemed to be registered in a second state where that licence has been deemed an equivalent licence. Section 19 of the *Mutual Recognition Act 1992* sets out the requirements when notifying the Local Registration Authority of commencing employment in a second state. In Victoria, to have your home state/territory licence recognised as a gaming industry employee or casino special employee you are required to notify the VGCCC by:

1. Completing the statutory declaration included in this notification form
2. Attaching a document that is either the original, or a copy of the instrument evidencing your existing registration. If you do not have this instrument or document, you may provide a copy of your current licence, and
3. Completing the following certification attesting to the completeness and accuracy of the documents provided

I \_\_\_\_\_ (full name)

of \_\_\_\_\_ (address),

certify that the attached document/licence is the original or a complete and accurate copy of the original document/licence of my existing registration.

# Statutory Declaration

I, \_\_\_\_\_ (Full name of registrant)

Of, \_\_\_\_\_ (Address of registrant)

**Do solemnly and sincerely declare that:**

(a) I am registered as a

in the state/territory of

(b) I am seeking to be registered as a

*(Gaming Industry Employee or Casino Special Employee)*

in the state of Victoria in accordance with the mutual recognition principle.

(c) I have substantive registration for an equivalent occupation in the state(s)/territory of

(ca) I have interim deemed registration to carry on an equivalent occupation in the state(s)/territory of

(cb) I have automatic deemed registration to carry on an activity covered by the occupation referred to in

paragraph (b) above, in the state(s) territory of

(d) I am not the subject of any disciplinary proceedings in any state/territory (including any preliminary investigations or action that might lead to disciplinary proceedings) in relation to those occupations.

(e) My registration (including interim deemed registration and automatic deemed registration) in any state is not cancelled or currently suspended as a result of disciplinary action.

(f) I am not otherwise personally prohibited from carrying on any such occupation in any state/territory, and I am not subject to any conditions in carrying on that occupation, as a result of criminal, civil or disciplinary proceedings in any state/territory.

(g) I am subject to the following special conditions in carrying out my occupation:

State/Territory	Occupation	Special Condition
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# Statutory Declaration – continued

I acknowledge that this declaration is true and correct, and I make it in the belief that a person making a false declaration is liable to the penalties for perjury.

DECLARED AT

(Place e.g. Melbourne)

in the state/territory of

(State e.g. Victoria)

On this                      day of                      20

Before me

X

(Signature of authorised statutory declaration witness)

(Name of witness – print)

(Address of witness)

(Category of witness)

*Please see following page for a list of who can witness a statutory declaration in Victoria*

# Who can witness a statutory declaration in Victoria?

Under Section 30 of the *Oaths and Affirmations Act 2018* (as of 1 March 2019), previously *Evidence (Miscellaneous Provisions) Act 1958*, a list of persons who may witness statutory declarations includes:

- A person currently licensed in Australia or registered to practice in Australia as one of the following occupations: Architect, Chiropractor, Conveyancer, Dentist, Financial adviser or financial planner, Legal practitioner, Midwife, Migration agent, Nurse, Occupational therapist, Optometrist, Patent attorney, Pharmacist, Physiotherapist, Psychologist, Trade marks attorney or Veterinary surgeon.
- An accountant who meets at least one of the following criteria: Fellow of the National Tax Accountants' Association, Member of Chartered Accountants Australia and New Zealand, Member of the Association of Taxation and Management Accountants, Member of CPA Australia or Member of the Institute of Public Accountants.
- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public.
- Australian Public Service employee engaged on an ongoing basis with 5 or more years of continuous service who is not otherwise authorised.
- Australian Consular Officer or Australian Diplomatic Officer.
- Bailiff, Chief executive officer of a Commonwealth court, Clerk of a court, Judge, Justice of the Peace, Magistrate, Master of a court, or a Registrar or Deputy Registrar of a court.
- Bank officer, Building society officer, Credit union officer, or Finance company officer with 5 or more years of continuous service.
- Commissioner for Affidavits, Commissioner for Declarations, Registered marriage celebrant, Registered minister of religion or any authorised affidavit taker, including a judicial officer.
- Police officer, Police reservists, Protective service officer (PSO), Sheriff, Sheriff's officer, IBAC Officers or Victorian Inspectorate Officer.
- A member of the Parliament of the Commonwealth, Member of the Parliament of a State, Member of a Territory legislature, Member of a local government authority or a Local government Councillor.
- An engineer who meets at least one of the following criteria: A member of Engineers Australia, other than a student, A Registered Professional Engineer of Professionals Australia, Registered as an engineer under a law of the Commonwealth or a State or Territory, or Registered on the National Engineering Register by Engineers Australia.
- Member of the Australian Defence Force who meets at least one of the following criteria: An officer, A non-commissioned officer with 5 or more years of continuous service or A warrant officer.
- Employee of a Commonwealth authority engaged on a permanent basis with 5 or more years of continuous service who is not otherwise authorised.
- Employee of the Australian Trade and Investment Commission who is authorised in writing by the Secretary of DFAT to collect fees under s 3(d) of the *Consular Fees Act 1955*, if at a place outside Australia and in the course of the employee's duties at that place.
- Employee of the Commonwealth who is authorised in writing by the Secretary of DFAT to collect fees under s 3(d) of the *Consular Fees Act 1955*, if at a place outside Australia and in the course of the employee's duties at that place.
- Permanent employee of the Australian Postal Corporation with 5 or more years continuous service who is employed in an office providing postal services to the public or a Permanent employee with 5 or more years of continuous service who is not otherwise specified, if employed at one of the following: State, Territory, State authority, Territory authority or Local government authority.
- A school principal or Teacher employed on a permanent full-time or part-time basis at a school or tertiary education institution.
- A Senior Executive Service employee of the Commonwealth or a Senior executive employee of a State or territory.
- A Victorian Public Service employee, a State Trustees officer or employee, Transport Accident Commission officer or employee, a VicRoads officer or employee, or a Victorian WorkCover Authority officer or employee with a classification level of 2 or above.