

# Approval to provide an ATM in an approved gaming venue

VOL051224

## Mandatory information checklist

Please submit this checklist, along with the following information, with the application:

- I confirm that the venue is located outside the Melbourne Statistical Division.
- I have attached a map of the local community showing the location of all cash facilities within a five kilometre radius of the approved gaming venue. Refer to **page 9**.
- I have attached documentation that provides the opening hours, transaction types, accessibility concerns and other details as required on **page 9**.
- I have attached documentary evidence showing how the local community would suffer hardship without the approval; and/or local business would be adversely affected and as such the local community would suffer hardship. Refer to **page 8**.
- I have attached a 1:100 plan and layout of the approved gaming venue marked with the location of any existing cash facilities and the location of the proposed ATM(s) as described on **page 10**.
- I have lodged a copy of the Application with the Responsible Authority prior to lodgement with the VGCCC.
- I have attached documentary evidence of the community consultation undertaken, including results. Refer to **page 8**.
- I acknowledge that I must publish a copy of the advertising requirement three days after submitting the application to the VGCCC. In addition I acknowledge that I must provide a copy of the advertising requirement as published to the VGCCC, within 14 days of submitting the application. Refer to **page 10**.

Signature of Authorised Officer

X \_\_\_\_\_

Date

/ /

Print name of Authorised Officer

\_\_\_\_\_



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## 5. Community profile – hardship

You must demonstrate that members of the community who are dependent on public transport, or have limited physical mobility, will not be able to reasonably access alternative cash facilities if the approval was refused and would suffer hardship as a result, particularly having regard to the distance to be travelled to access alternative cash facilities.

In addition, you must demonstrate that local businesses will be adversely affected if the approval was refused and that the community would suffer hardship as a result.

Provide a statement, with relevant evidence and particular regard to the distance travelled, to show that members of the surrounding community would suffer hardship should the VGCCC not approve an ATM within the approved gaming venue.

Provide a statement, with relevant evidence to show that local businesses will be adversely affected and as a result the community would suffer hardship, should the VGCCC not approve an ATM within the approved gaming venue.

Information submitted may be verified by inspection.

Attachment/page number: ..... / .....

## 6. Community profile – consultation

You must demonstrate to the satisfaction of the VGCCC that you have consulted the community and that the community's views about the application are adequately reflected in the evidence provided.

Provide documentary evidence as to the consultation undertaken with the community and views expressed in opposition and support of the application. Detail the nature of the consultation, for example, survey, direct mail, call for public submission or any other method used.

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## 7. Map of the venue and surrounding community

Please attach a map showing the community within a five kilometre radius of the venue including:

- all ATMs
- all EFTPOS facilities
- any other facility that enables a person to gain access to his or her fund or to credit.

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Please provide a document with the following details for each cash facility marked on the map:

- address
- operator name
- hours of availability:
  - during a typical seven day week
  - on public holidays
- types of transactions available e.g. cash withdrawal, cash advance from credit, purchases on credit/debit
- any limitations on available transactions, examples include:
  - cash out via EFTPOS is only available with purchases of \$10 or more
  - cash out not available
  - any maximum or minimum transaction values, i.e. maximum cash out is \$100.

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With regard to the nearest available full service cash facility, full service includes:

- usually available 24 hours a day, seven days a week regardless of holidays
- accepts all standard debit and credit cards
- distance from the approved venue
- type of public transport available to the full service cash facility, including days and hours of operation
- any accessibility concerns.

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## 8. Plan and layout

Please attach a 1:100 plan of the venue showing:

- the location of any existing cash facilities, differentiating between
  - EFTPOS
  - ATMs (proposed or existing).

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## 9. Advertising requirement

Three days after lodging your application with the VGCCC and the responsible authority, you must publish a notice in a state and local newspaper. The notice must:

- notify the public of your intent to apply to provide or retain an ATM
- be published in a newspaper for a local audience and in a newspaper for a state audience
- seek submissions from the public regarding any potential hardship that may result if the application is not approved
- provide the name of the applicant and the venue details.

The VGCCC cannot assess applications that do not include a copy of this notice as published in a local and state newspaper. The VGCCC will reject applications for which a public notice is not received within 14 days of the date the application is received.

### Required format of Public Notice of Application for Approval to Operate an ATM in an Approved Gaming Venue Application

#### Notice of Application for Approval to Operate an ATM in an Approved Gaming Venue Section 3.5.33E of the Gambling Regulation Act 2003

<Applicant> has applied to the Victorian Gambling and Casino Control Commission (VGCCC) for approval to operate an ATM at an approved gaming venue <venue name, address, and suburb (and any additional contact details/method)>.

Residents of the <Municipality> are invited to comment on this application within 30 days of this notice. Submissions should provide the resident's views and comment on whether individuals or businesses would suffer hardship should the application be rejected and the ATM be <removed/not approved>.

To make a submission please provide your response to the applicant or alternatively contact the VGCCC directly by email at [contact@vgccc.vic.gov.au](mailto:contact@vgccc.vic.gov.au) or telephone 1300 599 759 for contact details and information on how to make a submission.

## 10. Applicant declaration and authorisation

I declare that all statements contained in and all matters accompanying this application are true and correct in every detail and fully disclose all information required to complete the application.

I will communicate any changes made to this application directly to the Victorian Gambling and Casino Control Commission as soon as possible.

Signature of Authorised Officer

X \_\_\_\_\_

Date

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Print name of Authorised Officer

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